

Meeting Rooms



C. Hed

Sanibel Public Library



770 Dunlop Road
Sanibel FL 33957
(239) 472-2483
www.sanlib.org

Meeting Rooms



Hold your next meeting in the community meeting rooms at the Sanibel Public Library. Rooms are available to non-profit organizations. Three individual rooms can seat 30 people each or can be used as one room, seating up to 90 people. There is a restroom in the hallway. A fourth room seats 75 and is equipped with restrooms and a mini-kitchen. The cost is \$20 per room for up to 4 hours. For additional information or to reserve your meeting room, call Cathy at 472-2483, extension 207.

- Advertising is the responsibility of the organization renting the meeting room and may include the location of the Sanibel Public Library, but must not indicate any affiliation of the Sanibel Public Library with the organization without the express written permission of the Sanibel Public Library.
- Equipment Available: Lectern, overhead projector, white board, slide & 16mm projectors, TV and VCR. Arrangements must be made prior to the meeting to ensure availability.
- Furniture may be rearranged as needed. Please return the room to its original set-up.
- Light refreshments may be served; Garbage must be removed from the premises.
- If the library is closed, lock doors, return key and statistic sheet into the book drop. Otherwise, return to the circulation desk.
- Abuse of meeting room policies shall be cause to disallow future use by the offending persons/organization.